

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS

MAY 19, 2021
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on May 19, 2021 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis.

ABSENT: Commissioner Russell Davis.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Lewis, secc. Bowers that the Secretary's Report for the month of April 2021 be accepted and filed. The report indicated that Executive Session of the Board was conducted on April 14, 2021 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Lewis, secc. Bowers that the Manager's Report for the month of April 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of April 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

TREASURER'S REPORT

Motion by Lewis, secc Bowers that the Treasurer's report for the month of March 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

MINUTES OF MEETING OF APRIL 14, 2021

Motion by Lewis, secc. Bowers that the minutes of the meeting of April 14, 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis, secc. Bowers that the communications for the month of April 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Bowers that Jerry Dunn, Kyle Kowalski, Joseph Scudder & Zachory Koszak be hired as a temporary laborer in the Public Works Department effective May 19, 2021 to June 23, 2021 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Bowers that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels & Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective May 19, 2021 to June 23, 2021 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING SUMMER TEMPORARY WORKERS

Motion by Lewis, secc. Bowers to hire Connor Quaglia, Edwin Murphy, Brett Stevens, Kyle Windt, Michael Piscotty as summer laborers in the public works department effective May 19, 2021 at a rate of \$10 per hour for a maximum of 28 hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ACCEPTANCE – RESIGNATION

Motion by Lewis, secc. Bowers to accept the letter of resignation of Zachary Langenhop effective April 26, 2021. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ACCEPTANCE – DISABILITY RETIREMENT PENSION APPLICATION

Motion by Lewis, secc. Bowers to accept the letter of application of a disability retirement pension from Donald Mantush effective May 19, 2021 pending final submission of all documents with review and approval from the Township Solicitor. On the motion the following votes yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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AUTHORIZATION TO ATTEND TRAINING

Motion by Lewis, secc. Bowers that the request of Police Chief Albert Walker for authorization of Officer Mark Stefanowicz to attend the 2021 Pennsylvania Narcotic Officers Association Training from August 25, 2021 to August 27, 2021 be approved. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

AUTHORIZATION TO ATTEND CONFERENCE

Motion by Lewis, secc. Bowers that the request of Police Chief Albert Walker to attend the 2021 Pennsylvania Chief of Police Association Conference from July 18, 2021 to July 21, 2021 be approved. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

FIRE DEPARTMENT – DEPUTY CHIEF

Motion by Lewis, secc. Bowers to appoint Michael Yodsnukis to Deputy Fire Chief of the Hanover Township Fire Department effective May 19, 2021. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

FIRE DEPARTMENT – 1ST ASSISTANT CHIEF

Motion by Lewis, secc. Bowers to appoint Robert Williams to 1st Assistant Fire Chief of the Hanover Township Fire Department effective May 19, 2021. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2021 – 8 thru 12 for various projects in the amount of \$3,890.86. These will be paid through various funds and grants. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICES– BHW INSPECTIONS, LLC

Motion by Lewis, secc. Bowers to approve Invoice No. H21004 in the amount of \$4,507.50 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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PAYMENT APPLICATION – H & K GROUP, INC

Motion by Lewis, secc. Bowers that based upon the recommendation of the Township Engineer, to approve payment application No. 2 from H & K Group Inc. in the amount of \$5,371.48 for the Lee Park Avenue Restoration Project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

AUTHORIZATION – ROAD CLOSING & GARBAGE PICK UP

Motion by Lewis, secc. Bowers to authorize the closing of Newman Street on May 22 & 23 from 10 am to 7 pm and collecting of garbage for the Potato Pancake Fest at the Exhalation of the Holy Cross Church. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – RESOLUTION No. 008-2021

Motion by Lewis, secc. Bowers to approve Resolution No. 008-2021 Appointing Hanover Township Tax Liaisons as presented. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – OPERATION & MAINTENANCE AGREEMENT

Motion by Lewis, secc. Bowers to approve the Stormwater Operation & Maintenance Agreement with NorthPoint Development. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ADD ON MOTION - AUTHORIZATION – BUSINESS PRIVILEGE TAX

Motion by Lewis, secc. Bowers that based upon the recommendation of the Tax Collector e-Collect, to authorize abating the penalty only for collection of the 2019 Business Privilege Tax of Advanced Holding Systems, LLC. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ADD ON MOTION – ZONING HEARING BOARD ALTERNATE

Motion by Lewis, secc. Bowers that John Wickkiser be appointed as an alternate to the zoning hearing board effective May 19, 2021. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ADD ON MOTION – DEMOLITION

Motion by Lewis, secc. Bowers to authorize the Township Solicitor to file petition in equity seeking court order to demolish 3132 South Main Street, Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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ADD ON MOTION – AGREEMENT WITH LUZERNE COUNTY COMMUNITY DEVELOPMENT

Motion by Lewis, secc. Bowers to approve the agreement with Luzerne County Community Development for street improvements and that the Township Manager is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

BOARD ANNOUNCEMENT - JUNE MEETING DATE

The June Work Session and Public Business Meeting will be held on Wednesday, June 16, 2021 at 6 and 7 PM.

ADJOURNMENT

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Jennifer Dukes, Secretary